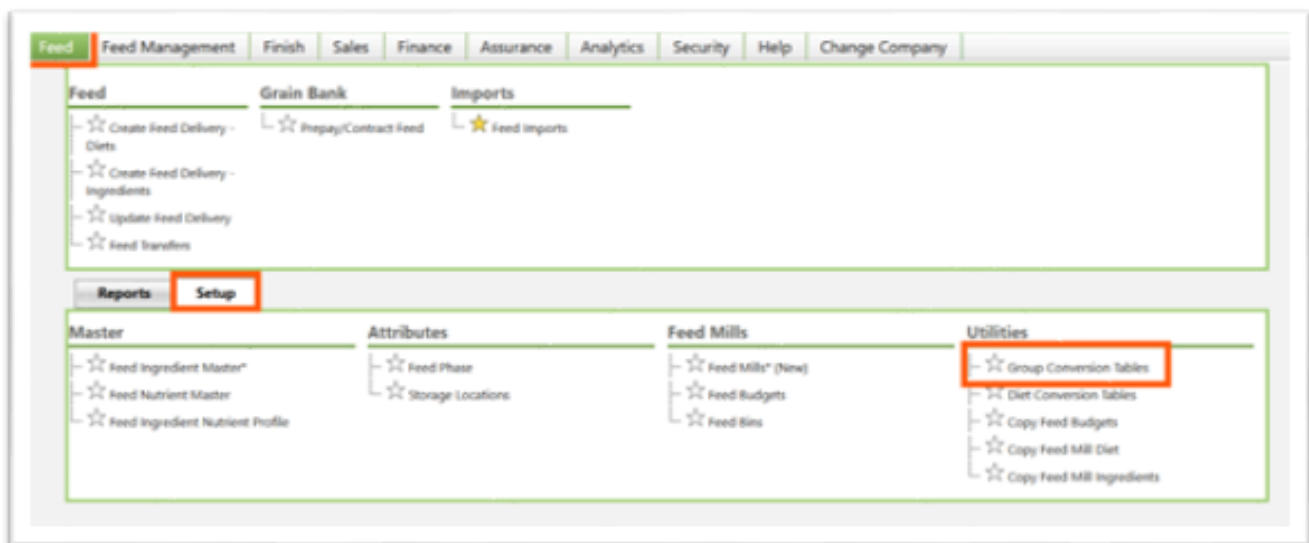


Creating and Managing a Group Conversion Table

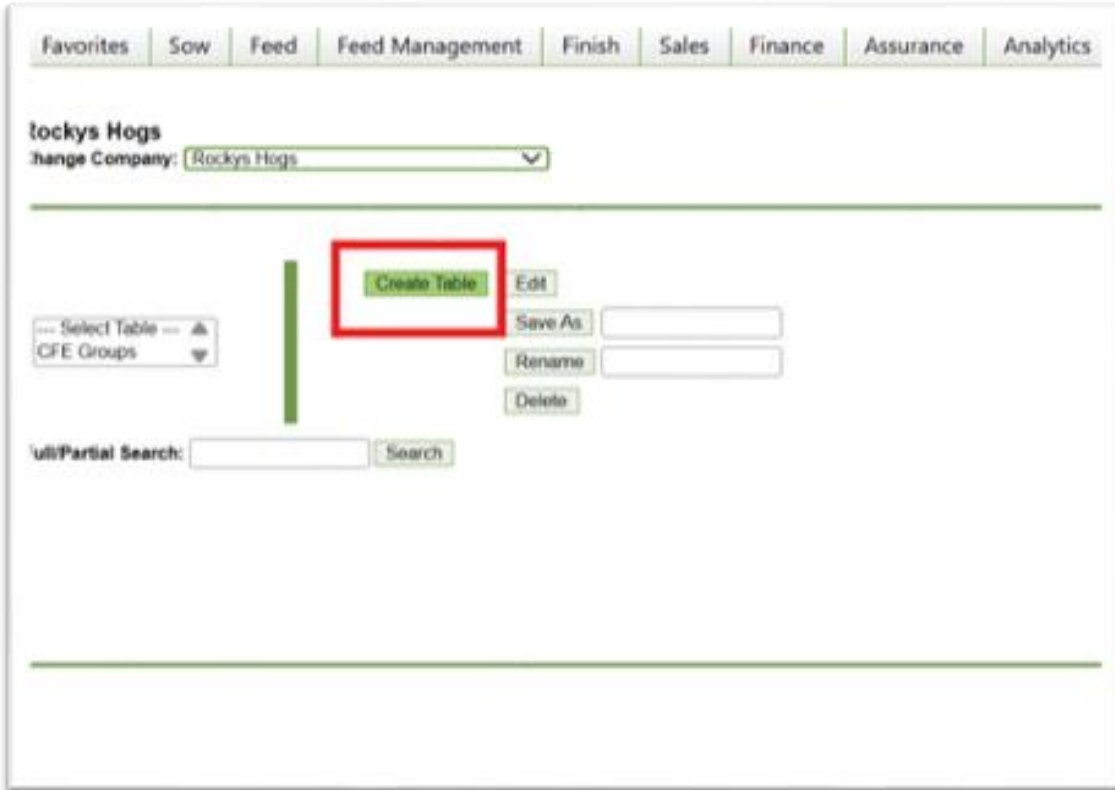
This table is designed to help you correct errors in feed import files by linking incorrect group names found on feed deliveries you've imported, to the appropriate group names you have established in MetaFarms.

1. Locate the **Group Conversion Table** on the Feed Setup Menu under Utilities.



2. Use **Create Table** and establish a name for your new group table.

**If you use several feed mills, it might make sense to have a group table for each feed mill.



3. In the first column **Import Group Name** enter the name of the group that is used at the feed mill.
4. Under the **MetaFarms Group** column, enter the name of the group that all the feed belongs to. ** Remember – you can search the exact group name by clicking on the underlined title of the column header.

Full/Partial Search:

Another Table

As Name: Add Rows:

Conversion Table: New Table

| Row # | Import Group Name | Metafarms Group | Subgroup | Active | Delete |
|-------|-------------------|-----------------|----------|-------------------------------------|--------------------------|
| 1 | B5F50125 | B5F050125 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2 | BC060721 | B5060721 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

5. Click **Save** when you are finished.

NOTE: When a group has been closed, you can delete the lines that affected the closed group.

Full/Partial Search: Search

Another Table

Save (Ctrl-S) | As Name: | Add Rows: | Add (Ctrl-A)

Conversion Table: New Table

| Row # | Import Group Name | Metafarms Group | Subgroup | Active | Delete |
|-------|-------------------|-----------------|----------|-------------------------------------|--------------------------|
| 1 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10 | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Need Help?

Please reach out to your MetaFarms customer support team for more information or assistance in creating, managing, or troubleshooting **Group Conversion Tables**. Our team is available Monday–Friday, 8 AM–5 PM CST at **952.215.3233** or via email at

support@metafarms.com.